

Approved March 30, 2018

**Town Meeting Coordinating Committee
Minutes for March 20, 2018, 3:30 – 5:30 PM
Bangs Center, Glass Room**

Present: Peggy Roberts, Alan Powell, Barbara Ford, Chris Riddle, Patricia Holland, Jacqueline Maidana, Mary Streeter, Alisa Brewer

Peggy Roberts called the meeting to order at 3:37 PM.

1. **Public Comment:** None.
2. **Review of Minutes:** No minutes available.
3. **Evaluation of Meet the Candidates Event:** Evaluations said 47 of those attending found the sessions helpful; 8 somewhat helpful, 1 not helpful. Barbara said people do not look at the information on the Town's website. Peggy noted her group valued "precinct" meetings. Pat said there were 18 people at her Prec. 1 session, but only 4 in the Prec. 6 session. Chris said his two meetings went very well. Peggy will thank the moderators.
4. **Subcommittee Activity:** Chris said all meetings have been postponed till after the election.
5. **TMAC Nominations:** Moderator Jim Pistrang reported he is getting inquiries. Mary has a draft of the official nomination form. She and Pat will review it. A TMAC website is being developed for the Town's website but is not yet available.
6. **Calls to New Town Meeting Members:** We discussed this at a previous meeting.
7. **Planning of TMCC Events Leading to Town Meeting:** Mary and Peggy reported on the draft warrant. There are now 45 articles including many from CPAC but some may be consolidated, especially those on sidewalk easements. The bus trip will be needed.

8. **Possible Presentation to Explain Zoning By-laws for the Public:** We agreed that a presentation would be useful. Barbara will contact Planning Director Christine Brestrup to get a date. We agreed to arrange for televising the presentation so the information can be distributed more widely.
9. **Publicity for Events and Information:** We discussed the Town's rejection of direct communication with TM members for the purposes of the TMAC election. On publicity, we talked about sending information to the *Gazette* and creating information slides for Amherst Media plus the Town's website and Facebook page. We also discussed creating a one-page list of events and sending them to other Town committees and possibly to parent-teacher groups.
10. **Website and Listserv:** No time to discuss.
11. **Items Not Anticipated 48 Hours Before Meeting:** None.
12. **Scheduling of Meetings:** The next meeting will be Friday, March 30, at 3:30 PM.

The meeting adjourned at 5:32 PM.

Minutes submitted by Patricia Holland, Clerk

Documents Distributed:

Agenda

Draft of "Nomination to Town Meeting Advisory Committee"

Forwarded message from Jim Pistrang re nominations to the Town Meeting Advisory Committee